



THENI MELAPETTAI HINDU NADARGAL URAVINMURAI

NADAR SARASWATHI COLLEGE OF ENGINEERING & TECHNOLOGY



Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Vadapudupatti, Annanji (po), Theni - 625 531,
Tamilnadu, India.

Internal Complaints Committee

CIRCULAR


Ref.No.: NSCET / ICC-meet / 2022-2023 / 01

Date: 19.07.2022

This is to inform that the meeting for Internal Complaints Committee will be held on 21.07.2022 at 11.00 AM in the Board Room. Hence all the cell members are requested to attend the meeting without fail.

Agenda:

1. Welcome address by presiding officer and convenor.
2. To discuss about the complaints received if any.
3. To discuss about remedial action to be taken by the committee, if any need.
4. Any other matter.


Cell Co-ordinator


IQAC


Principal

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Tamilnadu, India.

Internal Complaints Committee

Attendance

Ref.No.: NSCET / ICC-meet / 2022-2023 / 01

Date: 21.07.2022

The first Internal Complaints Committee for the academic year 2022-2023 was conducted on 21.07.2022 at 11.00 AM in the Board room.

The attendance and the minutes were enclosed as below.

| S.NO | NAME | DESIGNATION | ROLE/POSITION | SIGNATURE |
|------|-------------------------|-----------------------------|---------------|-----------|
| 1. | Dr. M. Sathya | VP, HOD/IT | Convenor | |
| 2. | Dr. C. Chithra | Prof-Coordinator / S&H | Member | |
| 3. | Mrs. M. Mahalakshmi | Assistant Professor / Maths | Member | |
| 4. | Mr. C. Pandian | Lab Assistant/Mech | Member | |
| 5. | Mr. K. M. Senthil Kumar | Lab Assistant/EEE | Member | |
| 6. | Ms. N. Vishnupriya | Student, III rd Yr. / EEE | Member | |
| 7. | Ms. S. Swetha | Student, IIIrd Yr. / CIVIL | Member | |
| 8. | Mr. S. Muhilan | Student, IIIrd Yr. / CSE | Member | |

Cell Co-ordinator

ICCAC

Principal



THENI MALAPETTAI HINDU NADARGAL URAVINMURAI

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Tamilnadu, India.

Internal Complaints Committee

Minutes of Meeting

Ref. No.: NSCET / ICC-MIN / 2022-2023 / 01

Date: 21.07.2022

The first Internal Complaints Committee meeting for the academic year 2022-2023 was conducted on 21.07.2022 at 11.00 AM in the Board room.

The minutes were enclosed below:

| S.NO | NAME | DESIGNATION | ROLE/POSITION |
|------|-------------------------|----------------------------|---------------|
| 1. | Dr. M. Sathya | VP, HOD/IT | Convenor |
| 2. | Dr. C. Chithra | Prof-Coordinator / S&H | Member |
| 3. | Mrs. M. Mahalakshmi | Assistant Professor /Maths | Member |
| 4. | Mr. C. Pandian | Lab Assistant/Mech | Member |
| 5. | Mr. K. M. Senthil Kumar | Lab Assistant/EEE | Member |
| 6. | Ms. N. Vishnupriya | Student, III rd Yr. / EEE | Member |
| 7. | Ms. S. Swetha | Student, IIIrd Yr. / CIVIL | Member |
| 8. | Mr. S. Muhilan | Student, IIIrd Yr. / CSE | Member |

- Welcome address by presiding officer and convenor.
- The Member and Convener Mrs. Malar, Assistant Professor / EEE initiated the meeting by welcoming the members of internal complaint committee.

The following points were discussed:

1. Internal Complaint has not received any complaints.
2. Since no complaints was received yet, no remedial action is required.

Cell Co-ordinator

IQAC

Principal